



## Service-Learning Program/ Activity Participant Tracking Tool Higher Education

Date: \_\_\_\_\_

Name of Person completing form \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Name of Program or Activity \_\_\_\_\_

Total Number of Participants \_\_\_\_\_

<i><b>LSA service-learning participants in this activity</b></i>	<i><b>Estimated Number</b></i>
Kindergarten	
1 <sup>st</sup> grade	
2 <sup>nd</sup> grade	
3 <sup>rd</sup> grade	
4 <sup>th</sup> grade	
5 <sup>th</sup> grade	
6 <sup>th</sup> grade	
7 <sup>th</sup> grade	
8 <sup>th</sup> grade	
9 <sup>th</sup> grade	
10 <sup>th</sup> grade	
11 <sup>th</sup> grade	
12 <sup>th</sup> grade	
School dropouts	
Grade Unknown	
Undergraduate student service-learners	
Graduate student service learners	
Faculty involved in teaching (if this is a course)	
Faculty members non-teaching or course specific	
Community members between 18-39 years old (born 1966-1988)	
Community members between 40-60 years old (born 1945-1965)	
Community members 61 or older (born before 1945)	

<i><b>Ethnic background of LSA service-learning participants in this activity</b></i>	<i><b>Estimated Number of Students</b></i>	<i><b>Estimated Number of Faculty/Staff</b></i>
Hispanic		
Non-Hispanic		
Ethnicity Unknown		

<i><b>Racial background of LSA service-learning participants in this activity</b></i>	<i><b>Estimated Number of Students</b></i>	<i><b>Estimated Number of Faculty/Staff</b></i>
American Indian/Alaska Native		
Asian		
Black or African-American		
Native Hawaiian or Other Pacific Islander		
White		
Two or more races		
Race Unknown		

If you have any questions about how to use this form please contact: (fill in) \_\_\_\_\_

Please return this form to: (fill in) \_\_\_\_\_

<b>Gender of LSA service-learning participants in this activity</b>	<b>Estimated Number of Students</b>	<b>Estimated Number of Faculty/Staff</b>
Male		
Female		

<b>Disabled</b>	<b>Estimated Number</b>
Higher education students with disabilities	

Estimated number of disadvantaged youth *participating* in this service activity: \_\_\_\_\_

Approximately how many of the youth *beneficiaries* of this service activity belong to the following populations (a youth can belong to more than one)

<b>Youth beneficiaries</b>	<b>Estimated Number</b>
Economically disadvantaged youth	
Foster children	
Adjudicated youth	
Children of incarcerated parents	
Students who are disabled/ in special education	

How many disadvantaged K-12 youth were *mentored* in this activity? \_\_\_\_\_

How many disadvantaged K-12 youth were *tutored* in this activity? \_\_\_\_\_

Number of staff involved in teaching, leading or running this program/activity: \_\_\_\_\_

### **Volunteers**

Number of Additional Volunteers involved in this program/activity (not including the regular program participants counted above):

Youth Volunteers (5-17 years old) \_\_\_\_\_

Adult volunteers \_\_\_\_\_ How many of these adults are Baby Boomers (born between 1945-1965)? \_\_\_\_\_

### **Duration**

What is the duration of this program/activity?

- 2 months or less including summer program
- Most or all of one term or semester
- Most or all of the whole school year

On average, how much time (in hours) does each participant spend:

- a. on preparation and formal reflection for this service-learning program/activity?  
\_\_\_\_\_ number of hours
- b. on service (not including preparation and reflection)  
\_\_\_\_\_ number of hours

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**Service-Learning Activity**

Check the primary focus of this LSA program/activity and then check the appropriate sub-categories (check all that apply):

**Health/Nutrition**

<input type="checkbox"/> Health Education	<input type="checkbox"/> Elder Care/ Nursing Home Programs	<input type="checkbox"/> HIV/AIDS Services
<input type="checkbox"/> Maternal/Child Health Services	<input type="checkbox"/> In-Home Care/ Respite	<input type="checkbox"/> Immunization
<input type="checkbox"/> Teen Pregnancy/ Parenting Skills	<input type="checkbox"/> Hospice/Terminally Ill Care	<input type="checkbox"/> Blood Drive
<input type="checkbox"/> Substance Abuse Prevention/Rehabilitation	<input type="checkbox"/> Hunger/Food Distribution/Collection	<input type="checkbox"/> Other Health/Nutrition
<input type="checkbox"/> Disabilities Programs		

**Education**

<input type="checkbox"/> Pre-Elementary Day Care	<input type="checkbox"/> Vocational Education	<input type="checkbox"/> Head Start/School Preparedness
<input type="checkbox"/> Tutoring & Child Literacy – Elementary	<input type="checkbox"/> Adult Education and Literacy	<input type="checkbox"/> Historical Preservation/Education
<input type="checkbox"/> Tutoring and Child Literacy – Middle School/ High School	<input type="checkbox"/> Special Education	<input type="checkbox"/> Cultural Heritage
<input type="checkbox"/> After School Programs	<input type="checkbox"/> ESL / ESOL	<input type="checkbox"/> Library Services
<input type="checkbox"/> GED Programs/Dropout Prevention	<input type="checkbox"/> Computer Literacy	<input type="checkbox"/> Other Education

**Environmental**

<input type="checkbox"/> Waste Reduction/ Recycling	<input type="checkbox"/> Energy Conservation	<input type="checkbox"/> Community Restoration/Clean Up
<input type="checkbox"/> Environmental Awareness	<input type="checkbox"/> Wildlife, Park Protection/ Restoration	<input type="checkbox"/> Water Protection/Restoration
<input type="checkbox"/> Other Environment		

**Homeland Security**

<input type="checkbox"/> Disaster Preparedness/Response	<input type="checkbox"/> Other Homeland Security
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**Public Safety**

<input type="checkbox"/> Public Safety Education	<input type="checkbox"/> Victim/Witness Assistance	<input type="checkbox"/> Pedestrian/ Bike Safety
<input type="checkbox"/> Fire/Accident Prevention	<input type="checkbox"/> Community Policing/Neighborhood Watch	<input type="checkbox"/> Water safety
<input type="checkbox"/> Crime Awareness/Crime Avoidance	<input type="checkbox"/> Juvenile Justice/ Gang Prevention	<input type="checkbox"/> Animal Care/ Humane Society
<input type="checkbox"/> Conflict Resolution/Mediation	<input type="checkbox"/> Other Public Safety	

**Housing**

<input type="checkbox"/> Housing Rehabilitation/ Construction	<input type="checkbox"/> Independent Living	<input type="checkbox"/> Transitional Housing
<input type="checkbox"/> Housing Referrals/Relocation	<input type="checkbox"/> Tenant Organizing	<input type="checkbox"/> Other Housing

**Human Needs – General**

<input type="checkbox"/> Adult Day Care/Senior Center	<input type="checkbox"/> Mentoring/Coaching	<input type="checkbox"/> Cultural/ Arts/ Performance Programs
<input type="checkbox"/> Companionship/Outreach	<input type="checkbox"/> Foster Care	<input type="checkbox"/> Other Human Needs Services
<input type="checkbox"/> Thrift Store/ Clothing Distribution	<input type="checkbox"/> Coaching a team	

**Community and Economic Development**

<input type="checkbox"/> Consumer Education	<input type="checkbox"/> Transportation Services	<input type="checkbox"/> Technology Access
<input type="checkbox"/> Food Production/Community Gardens/Farming	<input type="checkbox"/> Job Development/Placement	<input type="checkbox"/> Social Services Planning/ Delivery
<input type="checkbox"/> Community Revitalization	<input type="checkbox"/> Microenterprise	<input type="checkbox"/> Civic/ Community Organizing
<input type="checkbox"/> Other Community Development		

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